

Carolyn M. Halk
One Edgewater Plaza, Suite 201
Staten Island, NY 10305
Tel: (718) 815-2003
Fax: (718) 815-2012

File Last Updated: 10/10/03

<u>I. Profession</u>	<u>Accrediting Agency or Jurisdiction</u>	<u>Date of Admission</u>
Attorney	NYS Supreme Court (2nd Dept.)	1/81
	USDC-SDNY	3/81
	USDC-EDNY	3/81
	US Supreme Court	10/91

<u>II. Professional Organization</u>	<u>Date of Admission</u>	<u>Active/Inactive</u>
NYS Bar Association	2000	Active
Association of the Bar City of NY	2000	Active
Richmond County Bar Assoc.	1981	Active
NYS Women's Bar Assoc.	1981	Active

III. General professional experience:

I am engaged in the private practice of law in civil matters with concentration in matrimonial and family law and property and contract law.

IV. General pertinent experience:

I am a member of Richmond County Bar Assoc.'s Fee Arbitration Committee. Throughout the 22 years I have practiced law and I have accomplished the negotiation and settlement of approximately 60% of my caseload through mediation or negotiation.

V. Mediation training:

Mediation skills training program sponsored by the USBC-SDNY and presented by the Institute for Conflict Mgmnt., June 21-22, 1995 for 18 hrs. Matrimonial Fee Dispute Arbitration Training, sponsored by NYS Office of Court Administration and presented and attended Dec. 13, 1993 for 8 hrs. NYS Office of Court Admin. Fiduciary Panel (Guardian Certification) presented by NYS OCA and attended 4/25/95 (3 hrs) and May 2, 1995 (3 hrs.)

VI. Pertinent bankruptcy training:

Throughout the 22 years of private practice of law, I have negotiated and formulated property contracts and marital agreements; prosecuted and defended marital and property disputes in trial courts and the Appellate Division (2nd Dept.). I am Chair of the Advisory Board of the Staten Island/New Jersey Lighthouse and a member of the Business & Professional Women's Assoc. for which organizations I have provided various legal services including the drafting of revised by-laws and presentation of legislative reports.

During the past 15 years, I have served as Conservator and Guardian, by appointment of the NYS Supreme Ct., for incapacitated persons and as Referee in foreclosure proceedings. My training as a fee dispute arbitrator has facilitated my ability to arbitrate as well as mediate these matters to settle resolutions.

VII. General pertinent business or legal experience:

Same as paragraph IV above.